

**MINUTES OF SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS OF
COAL CREEK UTILITY DISTRICT
OF KING COUNTY, WASHINGTON**

Held January 20, 2017

A special meeting of the Board of Commissioners of Coal Creek Utility District was held at the District Office, 6801 – 132nd Place SE, Newcastle, Washington, on January 20, 2017. Commissioner Ric Anderson, Board President, called the meeting to order at 2:00 p.m. Commissioner Pam Martin, Board Vice President, and Commissioner Doug Kunkel, Board Secretary, were present. District Staff Robert Russell, General Manager, and Tish Hunter, Finance Manager, were also present.

Commissioner Anderson advised the purpose of the special Board meeting was to conduct an exit conference with representatives of the State Auditor's Office (SAO). Wendy Choy, Audit Manager, and Stacey Chen, Audit Lead, attended the meeting on behalf of the SAO.

APPROVAL OF AGENDA

Commissioner Martin made a motion to approve the agenda. Commissioner Kunkel seconded the motion, which carried unanimously.

SAO EXIT CONFERENCE


The auditors presented the SAO's accountability audit and financial statement audit for the audit year of 2015. There were no findings and the exit comments and recommendations had an insignificant or immaterial effect on the District's financial statements. District staff provided written responses to comments and recommendations from SAO staff related to the audit, and SAO staff indicated their comments would be modified due to the comments and clarifications provided by District staff.

The Commissioners thanked the SAO audit team and District staff for a clean audit.

OTHER DISTRICT BUSINESS

The Board approved for payment Water/Sewer Maintenance Fund – Direct Deposit – Payroll in the amount of \$ 13,600.00.

As there was no further business or persons to be heard, on motion duly made, seconded and carried unanimously, the meeting was concluded at 3:10 p.m.



Richard D. Anderson, Commissioner



Douglas C. Kunkel, Commissioner



Pamela A. Martin, Commissioner