

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF COMMISSIONERS OF COAL CREEK UTILITY
DISTRICT OF KING COUNTY, WASHINGTON**

Held on November 13, 2019

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held at the District Office, 6801 – 132nd Place SE, Newcastle, Washington, on November 13, 2019. Commissioner Kunkel, Board President, called the meeting to order at 5:00 p.m. Commissioner Ric Anderson, Board Vice-President, and Commissioner Pam Martin, Board Secretary, were also in attendance. District staff Robert Russell, General Manager, Anne Paige, Finance Manager, and Patrick Martin, Operations Manager, were present. John Milne, District legal counsel, and Bill Reynolds, District engineer, were also present.

APPROVAL OF AGENDA

Commissioner Martin made a motion to approve the agenda as proposed. Commissioner Anderson seconded the motion, which carried unanimously.

CONSENT AGENDA

Approval of Minutes – Regular Board Meeting of October 23, 2019.

DEA Approval – Water/Sewer – May Creek Park Assemblage

Commissioner Anderson made a motion to approve the consent agenda. Commissioner Martin seconded the motion, which carried unanimously.

CITIZENS' COMMENTS/CONCERNS

There were no comments from the citizen in attendance.

FERGUSON/SENSUS SETTLEMENT AND RELEASE AGREEMENT

District staff and Milne reported on the terms and conditions of the settlement and release agreement with Ferguson Enterprises and Sensus USA regarding the District's claims related to

approximately 430 defective water meters the District had previously purchased from Sensus through Ferguson. The meters would be replaced and installed by Ferguson/Sensus, the District would receive a credit to cover its attorneys' fees incurred related to the matter against future purchases, and Sensus and Ferguson would provide at no cost or obligation by the District a pilot AMI system for the District's consideration. Therefore, they recommended the Board approve the agreement. Following discussion, Commissioner Anderson made the motion to approve the agreement and to authorize the General Manager to sign the agreement on the District's behalf. Commissioner Martin seconded the motion, which carried unanimously.

REVISED DRUG AND ALCOHOL POLICY

Russell reported that the District's drug and alcohol policy needed to be updated to comply with certain federal mandates and to comply with other changes and mandates in applicable federal and state law. Russell also reported he had worked with a substance abuse professional and District counsel to update the policy. Following discussion, Commissioner Martin made the motion to approve the updated policy by the adoption of Resolution No. 1888. Commissioner Anderson seconded the motion, which carried unanimously. Russell also reported that it was his understanding the updated policy was acceptable to the union representing the District field employees, and would now submit the policy and resolution to the union for signature approval.

580 RESERVOIR UPDATE

District staff and the engineer reported on the status of the interior coatings replacement project for the District's 1 and 2.5 million gallon reservoirs located at the District's 580 elevation site. The project also included spot repairs and over-coating of the tank exteriors, and other improvements. The engineer advised that the project design was almost completed and requested authorization to bid the project as directed by District staff. Following discussion, the Board

authorized staff and the engineer to bid the project work once staff approves the final design and bid specification.

ATTORNEY'S COMMENTS

There were no attorney comments.

ENGINEER'S COMMENTS

The engineer reported on the status of a project to extend a casing under I-405 due to a WSDOT project to widen the freeway. The final bid documents would soon be available and, given the project's estimated cost, may be bid as a small public works project with bids obtained from the MRSC roster.

APPROVAL OF VOUCHERS

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 1282 to 1329 in the amount of \$459,059.56.

The Board approved Water/Sewer Maintenance Fund – Payroll in the amount of \$68,175.60.

The Board approved Water/Sewer Maintenance Fund – EFT in the amount of \$66,756.94.

FINANCE MANAGER'S COMMENTS

There were no Finance Manager comments.

OPERATIONS MANAGER'S COMMENTS

There were no Operations Manager comments.

GENERAL MANAGER'S COMMENTS

Russell requested the Board confirm the meeting schedule for the remainder of the month of November and for December.

Following discussion, Commissioner Martin made the motion (1) to schedule a special Board on Wednesday, November 20, 2019, at the District office at 4:00 p.m. for the purpose of an exit conference with representatives of the Washington State Auditor's Office and other District business, (2) to cancel the Board's regular meeting scheduled for Wednesday, November 27, 2019, (3) to schedule a special Board meeting for Thursday, December 19, 2019, commencing at 11:30 a.m. at Larry's Kitchen, 5625 119th Ave SE, Bellevue, for the purpose of the employee recognition lunch and other District business, and (4) to cancel the regular Board meeting scheduled for December 25, 2019. Commissioner Anderson seconded the motion, which carried unanimously. Staff will now post and publish notice of the Board meeting schedule as appropriate.

COMMISSIONERS' COMMENTS

Commissioner Martin reported on her attendance at the recent SPU Operating Board meeting.

OTHER DISTRICT BUSINESS

There was no further District business.

ADDITIONAL CITIZEN'S COMMENTS

Commissioner-elect Suzi O'Byrne stated she looked forward to working with the Board and District staff when she takes office in January 2020.

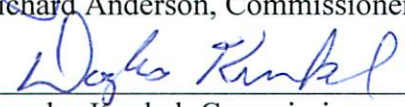
ADJOURNMENT

As there was no further business or persons to be heard, the meeting concluded at 5:45 p.m.

BOARD OF COMMISSIONERS



Richard Anderson, Commissioner



Douglas Kunkel, Commissioner



Pam Martin, Commissioner