

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF COMMISSIONERS OF COAL CREEK UTILITY
DISTRICT OF KING COUNTY, WASHINGTON**

Held on October 28, 2020

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held by remote means and with certain staff only at the District Office, 6801 – 132nd Place SE, Newcastle, Washington, on October 28, 2020. Pursuant to the Washington State Governor’s Proclamation No. 20-28, as extended, the meeting was not conducted in-person. Commissioner Douglas Kunkel, Board President, attended via telephone conference call, and called the meeting to order at 5:00 p.m. Commissioner Pam Martin, Board Vice-President, and Commissioner Suzi O’Byrne, Board Secretary, also attended via telephone conference call. District staff Robert Russell, General Manager, Patrick Martin, Operations Manager, and Jamie Crookston, Finance Manager, attended at the District’s office and were in compliance with CDC social distancing guidelines. Rosemary Larson, legal counsel, and Bill Reynolds, District engineer, attended via telephone conference call.

In compliance with Proclamation No. 20-28, as extended, the District provided the public with the ability to attend the meeting by telephone conference, provided notice of the call-in number and information to the public, and provided a speaker phone in the Board meeting room which allowed all persons attending the meeting to hear each other at the same time.

APPROVAL OF AGENDA

Commissioner O’Byrne made a motion to approve the agenda. Commissioner Martin seconded the motion, which passed unanimously.

CONSENT AGENDA

Approval of Minutes – Regular Board Meeting of October 14, 2020

Commissioner Martin made a motion to approve the consent agenda. Commissioner O'Byrne seconded the motion, which passed unanimously.

CITIZENS' COMMENTS

There were no citizens' comments.

I-405 WIDENING PROJECT

Mr. Martin reported that he and the District Engineer attended the Project's kick-off meeting last week. The Project requires the installation of fish culverts in the Ripley Lane area. The culverts could cause damage to a District water line which only serves two customers. The District could explore the potential for relocating the line and transferring service of those two customers to the City of Renton, which serves other customers in the Ripley Lane area. The State is in favor of the line relocation but has not indicated how much, if any, of the relocation cost it would fund. Mr. Reynolds commented that the service transfer to Renton could avoid an expensive line relocation project and culvert crossings, and would simplify service in the area.

After discussion by the Board, the Board consensus was for staff to pursue a discussion with Renton to determine if Renton is interested in serving the two properties.

ATTORNEY'S COMMENTS

There were no Attorney comments.

ENGINEER'S COMMENTS

Mr. Reynolds reported that the 580 Tank Repainting Project is out for bids. On the I-405 Widening Project, the District received the additional bond from the contractor, provided the bond to WSDOT, and is waiting for WSDOT to issue the permit for the District's work. The District is prepared to issue a Notice to Proceed to the contractor upon receipt of the WSDOT permit. The

District's engineers are working on a few other projects which are getting ready to be submitted for bids, including the 440/1060 Tank Repainting Project.

APPROVAL OF VOUCHERS

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2203 to 2217 in the amount of \$17,547.47.

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2218 to 2223 in the amount of \$6,118.32.

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2224 to 2236 in the amount of \$20,377.39.

The Board approved Water/Sewer Maintenance Fund – Payroll in the amount of \$20,600.00.

The Board approved Water/Sewer Maintenance Fund – EFT in the amount of \$15,729.40.

MANGER'S COMMENTS

There were no Finance Manager comments.

Mr. Martin reported that the State has provided price information for the 2021 pipe truck, which is approximately \$500 more than the 2020 price. The State has not provided the 2021 pricing for the crane truck, but it is expected to be no more than \$1000 above the 2020 price. The Board previously approved the purchase of these two trucks, for their 2020 prices.

After discussion, Commissioner Martin made a motion to approve the purchase of both the pipe truck and the crane truck, for a price for each truck that is not more than \$1000 above the previously approved amount for each truck, respectively. Commissioner O'Byrne seconded the motion, which passed unanimously.

Mr. Russell reported that he attended the Pacific NW AWWA emergency preparedness workshop, Part 1. He will attend Part 2 next week. He also attended the virtual funeral service for former KCWD No. 125 Commissioner John Thompson.

COMMISSIONERS' COMMENTS

Commissioner O'Byrne had no additional comments.

Commissioner Martin had no additional comments.

Commissioner Kunkel also had no additional comments.

OTHER BUSINESS

There was no other business.

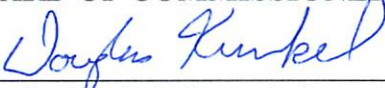
EXECUTIVE SESSION – RCW 42.30.140(4)(b) Collective Bargaining

Mr. Russell requested an executive session under RCW 42.30.140(4) for the purpose of discussing collective bargaining positions and negotiations. Before convening the executive session at 5:30 p.m., Mr. Russell advised this executive session would be for 30 minutes. The Commissioners, Mr. Russell, Mr. Martin, Ms. Crookston and Ms. Larson attended the executive session. At 6:00 p.m., the executive session was extended for an additional fifteen minutes, which was publicly announced. The open public meeting reconvened at 6:15 p.m. No action was taken.

ADJOURNMENT

As there was no further business or persons to be heard, the meeting concluded at 6:17 p.m.

BOARD OF COMMISSIONERS



Douglas Kunkel, Commissioner

Pam Martin, Commissioner



Suzi O'Byrne, Commissioner