

**MINUTES OF THE REGULAR MEETING OF THE BOARD  
OF COMMISSIONERS OF COAL CREEK UTILITY  
DISTRICT OF KING COUNTY, WASHINGTON**

**Held on October 9, 2019**

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held at the District Office, 6801 – 132<sup>nd</sup> Place SE, Newcastle, Washington, on October 9, 2019. Commissioner Kunkel, Board President, called the meeting to order at 5:00 p.m. Commissioner Ric Anderson, Board Vice-President, and Commissioner Pam Martin, Board Secretary, were also in attendance. District staff Robert Russell, General Manager, and Patrick Martin, Operations Manager, were present. John Milne, District legal counsel, was also present.

**APPROVAL OF AGENDA**

Mr. Russell requested the developer extension approval matter for the May Creek Park Assemblage be deleted from the Consent Agenda. Commissioner Martin made a motion to approve the agenda as amended to delete that matter from the Consent Agenda. Commissioner Anderson seconded the motion, which carried unanimously.

**CONSENT AGENDA**

Approval of Minutes – Regular Board Meeting of September 25, 2019.

DEA Approval – Sewer – Larson Sewer Extension

Design Approval – Sewer – Ottesen Sewer Extension

Commissioner Anderson made a motion to approve the consent agenda. Commissioner Martin seconded the motion, which carried unanimously.

**CITIZENS' COMMENTS/CONCERNS**

There were no citizens in attendance.

## **METROPOLITAN KING COUNTY MONETARY REQUIREMENTS**

Mr. Russell reported that King County had increased its monthly sewer rate for 2019 to \$45.33, and by the same amount for 2020 commencing January 1, 2020. Therefore, he recommended the District adjust its sewer rates to pass through the King County increases to District sewer customers. The District collected the pass through rate for payment to King County. Following discussion, Commissioner Anderson made the motion to ratify and approve the pass through of the King County service rate adjustments by the adoption of Resolution No. 1885. Commissioner Martin seconded the motion, which carried unanimously.

## **EQUIPMENT PURCHASE**

Mr. Martin recommended the District purchase an excavator and related equipment from the State bid site. The District has an interlocal agreement cooperative purchasing agreement with the State of Washington and the site currently has an excavator and related equipment, including a mower attachment that the District required for operations and maintenance activities. Following discussion, Commissioner Martin made the motion to authorize the equipment purchase, not including an 18" bucket attachment for the excavator, at a cost of \$94,861.64, including applicable tax. Commissioner Anderson seconded the motion, which carried unanimously.

## **COMPREHENSIVE PLAN EXTENSION**

Mr. Russell requested Board direction regarding the possible extension of the District's water comprehensive plan which would expire in April 2020 to 2024. The State Department of Health may allow the four year extension if the existing approved plan was still viable and conditions had not substantially changed in the District since the original plan was approved. Russell provided the Commissioners with copies of a proposal from PACE Engineers, the District's consulting engineers, to compile information and apply for the four year extension at a

cost not to exceed \$24,000. However, when the District had undertaken a previous extension, the work had cost much less. The Commissioners and staff then discussed options regarding the plan extension versus simply preparing a new comprehensive plan. Russell will provide further information regarding process and possible costs for the Board's further review.

### **RETRO COMMITTEE NOMINEES**

Russell requested Board direction regarding the vote on candidates seeking election to the Retrospective Rating Program Committee. The District was required to vote to fill five positions on the Committee. Following discussion, there was Board consensus to vote for Amira, Fulton, McGrath, Thompson and West. Russell will cast the District's ballot accordingly.

### **ATTORNEY'S COMMENTS**

Milne reported on the status of the litigation challenging a city's authority to impose an excise tax on the revenues of a water-sewer district. The Supreme Court had provided dates in January and February 2020 for oral argument and the attorneys had provided dates of availability. He will keep the Board further advised.

### **ENGINEER'S COMMENTS**

Mr. Martin presented the engineer's report on the status of various District engineering projects.

### **APPROVAL OF VOUCHERS**

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 1199 to 1218 in the amount of \$47,145.77.

The Board approved Water/Sewer Maintenance Fund – Payroll in the amount of \$69,540.99.

The Board approved Water/Sewer Maintenance Fund – EFT in the amount of \$65,053.27.

**FINANCE MANAGER'S COMMENTS**

Russell reported on behalf of the Finance Manager that the State audit was going well.

**OPERATIONS MANAGER'S COMMENTS**

Mr. Martin reported that the Meadow Lift Station generator update project had been completed and that the generator was now fully operational. He thanked the District staff who had worked on the project and stated he was very pleased with the work.

**GENERAL MANAGER'S COMMENTS**

Russell reported the state auditors were now reviewing the recent hotline complaint and will let District staff know if any further information was required relating to the matter.

**COMMISSIONERS' COMMENTS**

Commissioner Anderson reported on his attendance at the recent Emergency Preparedness Committee meeting.

Commissioner Martin reported on her attendance at the recent Seattle Public Utilities Operating Board meeting.

Commissioner Kunkel reported on a seminar he had attended regarding a new seismic event early warning system.

**OTHER DISTRICT BUSINESS**

There was no further District business.

**ADDITIONAL CITIZEN'S COMMENTS**

There were citizens in attendance.

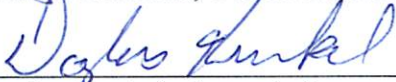
**ADJOURNMENT**

As there was no further business or persons to be heard, the meeting concluded at 6:20 p.m.

**BOARD OF COMMISSIONERS**



Richard Anderson, Commissioner



Douglas Kunkel, Commissioner



Pam Martin, Commissioner