

**MINUTES OF THE  
REGULAR MEETING OF THE BOARD OF  
COMMISSIONERS OF COAL CREEK UTILITY DISTRICT  
OF KING COUNTY, WASHINGTON**

**Held on September 8, 2021**

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held by remote means and in-person at the District Office, 6801 – 132<sup>nd</sup> Place SE, Newcastle, Washington, on September 8, 2021, pursuant to the Washington State Governor’s Proclamation No. 20-28, as extended. Commissioner Pam Martin, Board President, attended in-person, and called the meeting to order at 5:00 p.m. Commissioner Suzi O’Byrne, Board Vice-President, attended by telephone conference call; Commissioner Doug Kunkel, Board Secretary, attended in-person. District staff Patrick Martin, Operations Manager, and Jamie Crookston, Finance Manager, and Rosemary Larson, legal counsel, attended in-person. Bill Reynolds, District Engineer, attended by telephone.

In compliance with Proclamation No. 20-28, as extended, the District provided the public with the ability to attend the meeting by telephone conference, provided notice of the call-in number and information to the public, and provided a speaker phone in the Board meeting room which allowed all persons attending the meeting to hear each other at the same time.

**APPROVAL OF AGENDA**

Commissioner Kunkel made a motion to approve the agenda. Commissioner O’Byrne seconded the motion, which passed unanimously.

**CONSENT AGENDA**

Approval of Minutes – Regular Board Meeting of August 25, 2021

Commissioner Kunkel made a motion to approve the consent agenda. Commissioner O'Byrne seconded the motion, which passed unanimously.

**CITIZENS' COMMENTS AND CONCERNS**

There were no citizens in attendance.

**ATTORNEY'S COMMENTS**

There were no attorney's comments.

**ENGINEER'S COMMENTS**

Mr. Reynolds reported on the status of the 580 Reservoir Project. The City of Newcastle has provided comments on the building design, but has not commented on the drainage plan yet. In response to a question by Commissioner Kunkel, Mr. Reynolds indicated that the City's comments should not delay the construction schedule or significantly impact the Project budget.

**APPROVAL OF VOUCHERS**

The Commissioners approved the following Vouchers:

Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2971 to 2985 in the amount of \$131,939.76.

Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2986 to 3017 in the amount of \$236,404.38.

Water/Sewer Maintenance Fund – Payroll in the amount of \$62,535.21.

Water/Sewer Maintenance Fund – EFT in the amount of \$1,146.62.

**MANAGER'S COMMENTS**

Mr. Martin had no additional comments.

Ms. Crookston provided information regarding the WASWD Conference check-in process to Commissioners Martin and O'Byrne, who will be attending the conference.

**COMMISSIONERS' COMMENTS**

Commissioner O'Byrne had no additional comments.

Commissioner Kunkel had no additional comments.

Commissioner Martin had no additional comments.

**OTHER BUSINESS**

None.

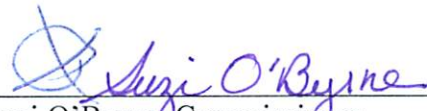
**ADJOURNMENT**

As there was no further business or persons to be heard, the meeting concluded at 5:17 p.m.

**BOARD OF COMMISSIONERS**



\_\_\_\_\_  
Pam Martin, Commissioner



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Suzi O'Byrne, Commissioner



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Douglas Kunkel, Commissioner