

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF COAL CREEK UTILITY DISTRICT
OF KING COUNTY, WASHINGTON**

Held on August 25, 2021

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held by remote means and in-person at the District Office, 6801 – 132nd Place SE, Newcastle, Washington, on August 25, 2021, pursuant to the Washington State Governor’s Proclamation No. 20-28, as extended. Commissioner Pam Martin, Board President, attended in-person, and called the meeting to order at 5:00 p.m. Commissioner Suzi O’Byrne, Board Vice-President, and Commissioner Doug Kunkel, Board Secretary, attended in-person. District staff Robert Russell, District Manager, and Patrick Martin, Operations Manager, and Rosemary Larson, legal counsel, also attended in-person.

In compliance with Proclamation No. 20-28, as extended, the District provided the public with the ability to attend the meeting by telephone conference, provided notice of the call-in number and information to the public, and provided a speaker phone in the Board meeting room which allowed all persons attending the meeting to hear each other at the same time.

APPROVAL OF AGENDA

Commissioner Kunkel made a motion to approve the agenda. Commissioner O’Byrne seconded the motion, which passed unanimously.

CONSENT AGENDA

Approval of Minutes – Regular Board Meeting of August 11, 2021

Commissioner Kunkel made a motion to approve the consent agenda. Commissioner O’Byrne seconded the motion, which passed unanimously.

CITIZENS' COMMENTS AND CONCERNS

There were no citizens in attendance.

ATTORNEY'S COMMENTS

There were no attorney's comments.

ENGINEER'S COMMENTS

The engineer was not present. Mr. Martin distributed the Engineer's Project Status Report to the Commissioners, and highlighted several items on the report. In response to questions by Commissioner Kunkel, Mr. Martin provided information regarding the AMI Antenna Pole Project.

APPROVAL OF VOUCHERS

The Commissioners approved the following Vouchers:

Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2932 to 2947 in the amount of \$339,919.27.

Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2948 in the amount of \$45,718.50.

Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2949 to 2950 in the amount of \$808.82.

Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2951 to 2970 in the amount of \$9,260.99.

Water/Sewer Maintenance Fund – Payroll in the amount of \$21,950.00.

Water/Sewer Maintenance Fund – EFT in the amount of \$23,851.88.

MANAGER'S COMMENTS

Mr. Martin reported that the Carport Project is complete, and shared a photograph of the new carport. The contractor has requested that the District approve a change order to increase the

contract price by \$1,058, based on prevailing wage increases during the lengthy delays in obtaining permits for the project, among other things. After discussion, Commissioner Kunkel made a motion to approve Change Order No. 2 in the amount of \$1,058, making the new total Carports of Washington, Inc, Contract price the amount of \$38,558.00. Commissioner O'Byrne seconded the motion, which passed unanimously.

Mr. Martin also reported that District staff reviewed the City of Newcastle invoice for the District's participation in the City's paving overlay project, and verified that the correct invoice amount should be \$63,250.00. This represents 47 water valves at \$750 per valve, and 28 sewer manholes at \$1000 per manhole. Staff recommends that the Board approve payment of this amount. Commissioner O'Byrne made a motion to approve payment of the City of Newcastle Invoice in the amount of \$63,250.00. Commissioner Kunkel seconded the motion, which passed unanimously.

Mr. Martin informed the Commissioners that the Sewer Line Repair Project is complete. In addition, Coastal Services, Inc. has completed the 440/1060 Tank Repair/Repainting Project, and staff recommend that the Board grant final acceptance of this Project. Commissioner Kunkel made a motion to grant final acceptance of the 440/1060 Tank Repair/Repainting Project. Commissioner O'Byrne seconded the motion, which passed unanimously.

Mr. Russell informed the Board that he will not be present at the September 8, 2021 Board meeting. He reported that on August 17, 2021 the District hosted the SPU Operations Committee meeting. On August 24, 2021, he attended the WASWD Retro meeting. The District should receive a refund this year. Today, he attended a King County ROW lawsuit meeting, and a SPU contract negotiation meeting.

COMMISSIONERS' COMMENTS

Commissioner O'Byrne had no additional comments.

Commissioner Kunkel had no additional comments.

Commissioner Martin had no additional comments.

OTHER BUSINESS

None.

EXECUTIVE SESSION – RCW 42.30.110(1)(i) – King County Right-of-Way Litigation

Mr. Russell requested an executive session under RCW 42.30.110(1)(i) to discuss the King County right-of-way use lawsuit with legal counsel, and advised that the executive session would be for 10 minutes.

Commissioner Martin convened the executive session at 5:41 p.m., with the Commissioners, Mr. Russell, Mr. Martin, and Ms. Larson attending.

At 5:51 p.m., the executive session concluded and the open public meeting was reconvened. No action was taken.

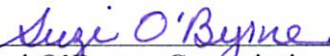
ADJOURNMENT

As there was no further business or persons to be heard, the meeting concluded at 5:52 p.m.

BOARD OF COMMISSIONERS



Pam Martin, Commissioner



Suzi O'Byrne, Commissioner



Douglas Kunkel, Commissioner