

**MINUTES OF THE  
SPECIAL MEETING OF THE BOARD OF  
COMMISSIONERS OF COAL CREEK UTILITY DISTRICT  
OF KING COUNTY, WASHINGTON**

**Held on August 20, 2024**

A special meeting of the Board of Commissioners of Coal Creek Utility District was held in-person and by remote means at the District Office, 6801 – 132<sup>nd</sup> Place SE, Newcastle, Washington, on August 20, 2024. Commissioner Peter Zevenbergen, Board Vice-President, attended in person, and called the meeting to order at 8:37 a.m. Commission Suzi O’Byrne, Board Secretary, attended in person. District staff Robert Russell, General Manager, Patrick Martin, Operations Manager, and Jamie Crookston, Finance Manager, and Rosemary Larson, legal counsel, attended in person.

The District provided the public with ability to attend the meeting by Zoom or conference call, and provided notice of the call-in and remote access information to the public and a speaker in the meeting room which allowed all persons attending to hear each other at the same time.

**APPROVAL OF AGENDA – ADDITIONS OR DELETIONS**

Commissioner O’Byrne made a motion to approve the agenda. Commissioner Zevenbergen seconded the motion, which passed unanimously.

**COMMISSIONER VACANCY -- DISCUSSION OF INTERVIEW PROCESS**

Mr. Russell informed the Commissioners that the three applicants for appointment to the vacant Commissioner position are scheduled for interviews at this special meeting in the order that the applications were received, at 9:00 a.m., 10:00 a.m. and 11:00 a.m. respectively. The Commissioners, District staff and Ms. Larson discussed the interview process and proposed questions for the candidates, so that the interview process is uniform for each applicant.

## **COMMISSIONER VACANCY – CONDUCT CANDIDATE INTERVIEWS**

At 8:48 a.m., candidate Kim Lane joined the meeting in person. The Commissioners interviewed Mr. Lane for the vacant Commissioner position, and Mr. Lane responded to the Commissioners' questions. The interview concluded at 9:35 a.m. and Mr. Lane departed the meeting.

## **EXECUTIVE SESSION – RCW 42.30.110(1)(h) – To evaluate the qualifications of candidates for appointment to elective office**

Commissioner Zevenbergen announced that there would be an executive session under RCW 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to elective office, which would be for five minutes and conclude at 9:42 a.m. Commissioner Zevenbergen convened the executive session at 9:37 a.m., with the Commissioners, Mr. Russell, Mr. Martin, Ms. Crookston, and Ms. Larson attending.

At 9:42 a.m., Commissioner Zevenbergen announced that the executive session was extended for two minutes, and would conclude at 9:44 a.m.

At 9:44 a.m., the executive session was concluded and open session resumed.

## **COMMISSIONER VACANCY – CONTINUATION OF CANDIDATE INTERVIEWS**

At 9:53 a.m., candidate John Dulcich joined the meeting in person. The Commissioners interviewed Mr. Dulcich for the vacant Commissioner position, and Mr. Dulcich responded to the Commissioners' questions. The interview concluded at 10:20 a.m. and Mr. Dulcich departed the meeting.

## **EXECUTIVE SESSION – RCW 42.30.110(1)(h) – To evaluate the qualifications of candidates for appointment to elective office**

Commissioner Zevenbergen announced that there would be an executive session under RCW 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to elective office, which would be for five minutes and conclude at 10:27 a.m. Commissioner Zevenbergen convened the executive session at 10:22 a.m., with the Commissioners, Mr. Russell, Mr. Martin, Ms. Crookston, and Ms. Larson attending.

At 10:27 a.m., Commissioner Zevenbergen announced that the executive session was extended for three minutes, and would conclude at 10:30 a.m. At 10:30 a.m., Commissioner Zevenbergen announced that the executive session was extended for five minutes, and would conclude at 10:35 a.m. At 10:35 a.m., Commissioner Zevenbergen announced that the executive session was extended for five minutes, and would conclude at 10:40 a.m.

At 10:40 a.m., the executive session was concluded and open session resumed.

#### **COMMISSIONER VACANCY – CONTINUATION OF CANDIDATE INTERVIEWS**

At 10:56 a.m., candidate Eric Vermeire joined the meeting in person. The Commissioners interviewed Mr. Vermeire for the vacant Commissioner position, and Mr. Vermeire responded to the Commissioners' questions. The interview concluded at 11:32 a.m. and Mr. Vermeire departed the meeting.

#### **EXECUTIVE SESSION – RCW 42.30.110(1)(h) – To evaluate the qualifications of candidates for appointment to elective office**

Commissioner Zevenbergen announced that there would be an executive session under RCW 42.30.110(1)(h) to evaluate the qualifications of candidates for appointment to elective office, which would be for fifteen minutes and conclude at 11:51 a.m. Commissioner Zevenbergen convened the executive session at 11:36 a.m., with the Commissioners, Mr. Russell, Mr. Martin, Ms. Crookston, and Ms. Larson attending.

At 11:51 a.m., Commissioner Zevenbergen announced that the executive session was extended for five minutes, and would conclude at 11:56 a.m. At 11:56 a.m., Commissioner Zevenbergen announced that the executive session was extended for five minutes, and would conclude at 12:01 p.m. At 12:01 p.m., Commissioner Zevenbergen announced that the executive session was extended for five minutes, and would conclude at 12:06 p.m.


At 12:06 p.m., the executive session was concluded and open session resumed. No action was taken.

**ADJOURNMENT**

As there was no further business or persons to be heard, the meeting concluded at 12:07 p.m.

**BOARD OF COMMISSIONERS**

  
\_\_\_\_\_  
Commissioner

  
\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Commissioner