

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF COAL CREEK UTILITY DISTRICT
OF KING COUNTY, WASHINGTON**

Held on July 27, 2022

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held in-person and by remote means at the District Office, 6801 – 132nd Place SE, Newcastle, Washington, on July 27, 2022. Commissioner Suzi O’Byrne, Board President, attended in-person and called the meeting to order at 5:00 p.m. Commissioners Doug Kunkel, Board Vice-President, and Pam Martin, Board Secretary, attended in person. District staff Robert Russell, General Manager, and Jamie Crookston, Finance Manager, and Rosemary Larson, legal counsel, attended in-person.

The District provided the public with the ability to attend the meeting by Zoom or conference call, provided notice of the call-in and remote access information to the public, and provided a speaker in the meeting room which allowed all persons attending to hear each other at the same time.

APPROVAL OF AGENDA

Commissioner Kunkel made a motion to approve the agenda. Commissioner Martin seconded the motion, which passed unanimously.

CONSENT AGENDA

Approval of Minutes – Regular Board Meeting of July 13, 2022

Kolbel DEA (sewer only) – Design Approval

Commissioner Kunkel made a motion to approve the consent agenda. Commissioner Martin seconded the motion, which passed unanimously.

CITIZENS' COMMENTS AND CONCERNS

There were no citizens in attendance.

ATTORNEY'S COMMENTS

Ms. Larson had no comments.

ENGINEER'S COMMENTS

The Engineer's written project status report was distributed to the Commissioners.

APPROVAL OF VOUCHERS

The following Vouchers were approved:

Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 3870 to 3883 in the amount of \$9,203.04.

Water/Sewer Maintenance Fund – Accounts Payable - Voucher No. 3884 in the amount of \$53,897.90.

Water/Sewer Maintenance Fund – Accounts Payable - Voucher No. 3885 to 3897 in the amount of \$27,931.91.

Water/Sewer Maintenance Fund – Payroll in the amount of \$22,650.00.

Water/Sewer Maintenance Fund – EFT in the amount of \$11,562.21.

Water/Sewer Maintenance Fund – EFT in the amount of \$18,922.49.

MANAGERS' COMMENTS

Ms. Crookston informed the Commissioners that the District's audit is likely to begin in October this year, not September, due to the Auditor's other workload and deadlines.

Mr. Russell reported that when staff was conducting video inspections of the District's sewer lines, they discovered the need for repair or replacement of a portion of the sewer line in the vicinity of 76th and 111th Streets, which crosses a private driveway. Mr. Russell presented the

video of the damaged line to the Commissioners. This repair project will be performed as a limited small public works project, due to the low estimated cost of the work.

COMMISSIONERS' COMMENTS

Commissioner Kunkel thanked Ms. Crookston and all other staff for their work on the employee event held on July 26. It was a pleasure to meet with staff, and beneficial to be able to see the District's facilities and equipment in person.

Commissioner Martin had no additional comments.

Commissioner O'Byrne thanked staff for the great time at the employee event. She also enjoyed talking with staff and viewing the equipment.

OTHER BUSINESS

None.

EXECUTIVE SESSION – RCW 42.30.110(1)(i) – Potential Litigation

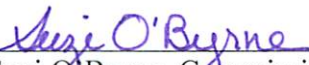
Mr. Russell requested an executive session under RCW 42.30.110(1)(i) to discuss potential litigation and legal risks with the District's counsel related to retroactive PERS contributions, and advised that the executive session would be for 10 minutes.

Commissioner O'Byrne convened the executive session at 5:23 p.m., with the Commissioners, Mr. Russell, Ms. Crookston, and Ms. Larson attending. At 5:33, Mr. Russell announced that the executive session was extended for 10 minutes. At 5:42 p.m., the executive session concluded and the open meeting reconvened. No action was taken.

ADJOURNMENT

As there was no further business or persons to be heard, the meeting concluded at 5:44 p.m.

BOARD OF COMMISSIONERS



Suzi O'Byrne, Commissioner



Douglas Kunkel, Commissioner

Pam Martin, Commissioner