

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF COAL CREEK UTILITY DISTRICT
OF KING COUNTY, WASHINGTON**

Held on April 28, 2021

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held by remote means and with certain staff only at the District Office, 6801 – 132nd Place SE, Newcastle, Washington, on April 28, 2021. Pursuant to the Washington State Governor’s Proclamation No. 20-28, as extended, the meeting was not conducted in-person. Commissioner Pam Martin, Board President, attended via telephone conference call, and called the meeting to order at 5:00 p.m. Commissioner Suzi O’Byrne, Board Vice-President, and Commissioner Doug Kunkel, Board Secretary, also attended via telephone conference call. District staff Robert Russell, General Manager and Jamie Crookston, Finance Manager, attended at the District’s office and were in compliance with CDC social distancing guidelines. Rosemary Larson, legal counsel, and Bill Reynolds, District Engineer, attended via telephone conference call.

In compliance with Proclamation No. 20-28, as extended, the District provided the public with the ability to attend the meeting by telephone conference, provided notice of the call-in number and information to the public, and provided a speaker phone in the Board meeting room which allowed all persons attending the meeting to hear each other at the same time.

APPROVAL OF AGENDA

Commissioner Kunkel made a motion to approve the agenda. Commissioner O’Byrne seconded the motion, which passed unanimously.

CONSENT AGENDA

Approval of Minutes – Regular Board Meeting of April 14, 2021

May Creek Park Assemblage – Water/Sewer DEA - Design Review

Resolution No. 1907 – Golf Course Sewer Emergency Repair

Commissioner O’Byrne made a motion to approve the consent agenda. Commissioner Kunkel seconded the motion, which passed unanimously.

CITIZENS’ COMMENTS AND CONCERNS

There were no citizens in attendance.

2021 WASWD SECTION IV CONSULTING SERVICES

Mr. Russell reported that WASWD has presented its annual request for member contributions for consulting services. For the last two years, the District has contributed \$1800.

Commissioners O’Byrne spoke in favor of contributing \$1800, based on the excellent services provided by WASWD and its consultants, and to be consistent with prior years’ contributions. After discussion by all Commissioners, Commissioner O’Byrne made a motion to approve a contribution in the amount of \$1800 for the 2021 WASWD Section IV consulting services. Commissioner Kunkel seconded the motion, which passed unanimously.

ATTORNEY’S COMMENTS

Ms. Larson commented that she prepared Resolution No. 1907, which was on the consent agenda.

ENGINEER’S COMMENTS

Mr. Reynolds reported that the 580 Tank Project is progressing. The Pleasant Cove Lift Station Rehabilitation Project and the Tank Maintenance Project are out to bid, with bid openings scheduled for May 12. Both Projects will be on the Agenda for the next Board meeting.

APPROVAL OF VOUCHERS

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2639 to 2650 in the amount of \$16,662.92.

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2651 to 2666 in the amount of \$65,023.29.

The Board approved the Water/Sewer Maintenance Fund – Payroll in the amount of \$21,750.00.

The Board approved Water/Sewer Maintenance Fund – EFT in the amount of \$18,725.22.

The Board approved Water/Sewer Maintenance Fund – EFT in the amount of \$6,093.56.

MANAGER'S COMMENTS

Ms. Crookston had no additional comments.

Mr. Russell presented survey information from WASWD regarding whether districts are resuming “in-person” meetings yet, or continuing with remote meetings. After discussion, the consensus of the Commissioners and staff is to continue with remote meetings at this time, and revisit the issue as information becomes available.

Mr. Russell reported that regarding the Golf Course Sewer Emergency Repair work, the District has had some issues with scheduling that project. The repair work will be scheduled as soon as possible.

COMMISSIONERS' COMMENTS

Commissioner O’Byrne had no additional comments.

Commissioner Kunkel had no additional comments.

Commissioner Martin was pleased to have been able to receive her Covid vaccine.

OTHER BUSINESS

There was no additional business.

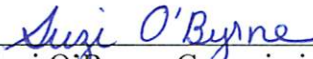
ADJOURNMENT

As there was no further business or persons to be heard, the meeting concluded at 5:20 p.m.

BOARD OF COMMISSIONERS



Pam Martin, Commissioner



Suzi O'Byrne, Commissioner

Douglas Kunkel, Commissioner