

**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF
COMMISSIONERS OF COAL CREEK UTILITY DISTRICT
OF KING COUNTY, WASHINGTON**

Held on March 24, 2021

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held by remote means and with certain staff only at the District Office, 6801 – 132nd Place SE, Newcastle, Washington, on March 24, 2021. Pursuant to the Washington State Governor’s Proclamation No. 20-28, as extended, the meeting was not conducted in-person. Commissioner Pam Martin, Board President, attended via telephone conference call, and called the meeting to order at 5:00 p.m. Commissioner Suzi O’Byrne, Board Vice-President, and Commissioner Doug Kunkel, Board Secretary, also attended via telephone conference call. District staff Robert Russell, General Manager, Patrick Martin, Operations Manager, and Jamie Crookston, Finance Manager, attended at the District’s office and were in compliance with CDC social distancing guidelines. Rosemary Larson, legal counsel, attended via telephone conference call.

In compliance with Proclamation No. 20-28, as extended, the District provided the public with the ability to attend the meeting by telephone conference, provided notice of the call-in number and information to the public, and provided a speaker phone in the Board meeting room which allowed all persons attending the meeting to hear each other at the same time.

APPROVAL OF AGENDA

Commissioner Kunkel made a motion to approve the agenda as amended. Commissioner O’Byrne seconded the motion, which passed unanimously.

CONSENT AGENDA

Approval of Minutes – Regular Board Meeting of March 10, 2021

Resolution No. 1905 – Utility Service Charge Relief

Commissioner Kunkel made a motion to approve the consent agenda. Commissioner O’Byrne seconded the motion, which passed unanimously.

CITIZENS’ COMMENTS AND CONCERNS

There were no citizens in attendance.

I-405 WATER MAIN EXTENSION PROJECT – FINAL ACCEPTANCE

Mr. Martin reported that the I-405 Water Main Extension Project is complete and ready for final acceptance. After the District accepts the Project as complete, the District can close out the State permit.

After discussion, Commissioner Kunkel made a motion to approve Resolution No. 1906, granting final acceptance to the I-405 Water Main Extension Project. Commissioner O’Byrne seconded the motion, which passed unanimously.

ATTORNEY’S COMMENTS

Ms. Larson commented that she prepared Resolutions No. 1905 and 1906, which the Board just adopted.

ENGINEER’S COMMENTS

Mr. Martin reported that the Engineer’s Report was in the meeting packet. There were no other Engineer’s comments.

In response to a question by Commissioner O’Byrne, Mr. Russell provided information on the application to the City of Newcastle relating to the District’s wireless antenna pole.

APPROVAL OF VOUCHERS

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2543 to 2544 in the amount of \$324,034.64.

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2545 to 2564 in the amount of \$56,700.67.

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 2565 to 2585 in the amount of \$64,344.08.

The Board approved Water/Sewer Maintenance Fund – Payroll in the amount of \$21,700.00.

The Board approved Water/Sewer Maintenance Fund – EFT in the amount of \$17,620.84.

MANAGER’S COMMENTS

Ms. Crookston had no additional comments.

Mr. Martin commented that the Geotechnical Report for the District’s Carport Project, which was required by the City of Newcastle, should be finalized this week. Commissioner Kunkel requested a copy of the final Report. Mr. Martin also informed the Commissioners that the 580 Tank Project started this week. Mr. Martin will provide the Board with updates as the Project progresses.

Mr. Russell informed the Commissioners that the WASWD Spring Conference will be on April 14 through April 16. Mr. Russell requested that the Commissioners inform him this week if they would like to attend.

COMMISSIONERS’ COMMENTS

Commissioner O’Byrne reported that she attended the SPU meeting.

Commissioner Kunkel had no additional comments.

Commissioner Martin had no additional comments.

OTHER BUSINESS

None.

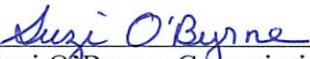
ADJOURNMENT

As there was no further business or persons to be heard, the meeting concluded at 5:25 p.m.

BOARD OF COMMISSIONERS



Pam Martin, Commissioner



Suzi O'Byrne, Commissioner

Douglas Kunkel, Commissioner