

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF COAL CREEK UTILITY DISTRICT  
OF KING COUNTY, WASHINGTON**

**Held on January 23, 2019**

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held at the District Office, 6801 – 132<sup>nd</sup> Place SE, Newcastle, Washington, on January 23, 2019. Commissioner Kunkel, President Pro Tem, called the meeting to order at 5:00 p.m. Commissioner Ric Anderson, Board Secretary, was also in attendance. Commissioner Pam Martin was in attendance via speaker phone. District staff Robert Russell, General Manager, and Patrick Martin, Operations Manager, were present. Jacob Stillwell, District legal counsel, was also present, filling in for general legal counsel John Milne.

**APPROVAL OF AGENDA**

Commissioner Anderson made a motion to approve the agenda. Commissioner Kunkel seconded the motion, which carried unanimously.

**CONSENT AGENDA**

Approval of Minutes – Regular Board Meeting of January 9, 2019.

Management Contracts – For Signing.

Commissioner Kunkel proposed moving the signing of Management Contracts to the end of the meeting so that the new Board President can sign them. The other commissioners concurred. Commissioner Kunkel made a motion to approve the consent agenda as amended. Commissioner Anderson seconded the motion, which carried unanimously.

**CITIZENS' COMMENTS/CONCERNS**

Gordon Bisset, a Newcastle City Council member who often attends District Board meetings, advised he would have to leave the Board meetings to attend Newcastle Planning Commission meetings which start at 6:00 p.m. on the fourth Wednesday of the month at Newcastle City Hall.

**ELECTION OF BOARD OFFICERS – 2019**

By motion made by Commissioner Anderson and seconded by Commissioner Martin, which carried unanimously, the following Board officers were elected to serve for 2019 until the first Board meeting in January, 2020:

Board President – Commissioner Kunkel

Board Vice President – Commissioner Anderson

Board Secretary – Commissioner Martin

**COMMITTEE ASSIGNMENTS**

There were no changes on committee assignments for the commissioners. By motion made by Commissioner Anderson and seconded by Commissioner Martin, District employee John Brittenham replaced Jeremy Rex as the alternate on the Western Washington Cross-Connection Prevention Professional Group. The motion carried unanimously.

**CHAMBER OF COMMERCE MEMBERSHIP – 2019**

Commissioner Kunkel recommended renewing the District's membership with the Newcastle Chamber of Commerce, which 2019 membership fee will remain unchanged from 2018 at \$315.00. Commissioner Martin made a motion, seconded by Commissioner Anderson, that the

District renew its membership in the Newcastle Chamber of Commerce for 2019. The motion carried unanimously.

**ATTORNEY'S COMMENTS**

Stillwell noted that he sits on the legislative committee for the Washington State Association of Municipal Attorneys (WSAMA) and monitors legislation assigned to the state House and Senate local government committees impacting cities and special purpose districts. Currently, HB 1241 is pending in the House, which allows water-sewer districts, regardless of the number of customers, to provide insurance coverage to its commissioners if it provides such coverage to employees. He will keep the Board further advised.

**ENGINEER'S COMMENTS**

The District engineer was not in attendance. Mr. Martin reported the District is working with the State on getting survey information and a bid package together on the I-405 Widening – Water Main Crossing project.

**APPROVAL OF VOUCHERS**

The Board approved the Water/Sewer Maintenance Fund Voucher Nos. 514 through 554 in the amount of \$94,826.70.

The Board approved the Water/Sewer Maintenance Fund – ARCH Transmittal – Payroll Draw in the amount of \$20,000.00.

**FINANCE MANAGER'S COMMENTS**

Finance Manager Anne Paige was not present. No comments from District staff.

**OPERATIONS MANAGER'S COMMENTS**

Mr. Martin reported he heard back from Ferguson on the Sensus meter issue. Russell reported the District is working with Inslee Best attorney Eric Frimodt on reviewing and responding to a letter from opposing counsel.

### **GENERAL MANAGER'S COMMENTS**

Russell reported on the City of Renton/Christelle Ridge matter, stating that he left a message with City staff Dave Christensen and followed up via email relaying that the Board consensus was that, if the District approves the connection of properties to the District's sewer system, then the properties will be treated like other District retail sewer customers; however, the City would have the right to transfer the customers back to the City if it so desired in the future. Russell has not heard back yet.

### **COMMISSIONERS' COMMENTS**

Commissioner Anderson reported that at the last WASWD Technology Committee meeting, a representative from Badger Meter was present and discussed technology products.

Commissioner Anderson reported he had attended the recent Sno-King Water District Coalition meeting with Russell, where Mike Johnson was elected President. District dues for 2019 had increased to \$4,400.00. Sno-King lobbyist Steve Lindstrom is attending advocacy events in Olympia.

Commissioner Martin reported she is continuing to improve and plans on attending the next Board meeting and upcoming WAWSD meetings in person.

Commissioner Kunkel had no comments.

### **OTHER DISTRICT BUSINESS**

Commissioner Kunkel signed the Management Contracts as the new Board President.

**ADDITIONAL CITIZEN'S COMMENTS**

There were no additional comments from the citizens in attendance.

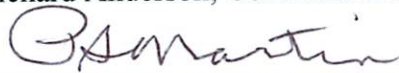
**ADJOURNMENT**

As there was no further business or persons to be heard, the meeting concluded at 5:23 p.m.

**BOARD OF COMMISSIONERS**



Richard Anderson, Commissioner



Pam Martin, Commissioner



Doug Kunkel, Commissioner