

**MINUTES OF THE REGULAR MEETING OF THE BOARD
OF COMMISSIONERS OF COAL CREEK UTILITY
DISTRICT OF KING COUNTY, WASHINGTON**

Held on January 22, 2020

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held at the District Office, 6801 – 132nd Place SE, Newcastle, Washington, on January 22, 2020. Commissioner Pam Martin, Board Vice President, called the meeting to order at 5:00 p.m. Commissioner Suzi O’Byrne, Board Secretary, was also in attendance. Commissioner Douglas Kunkel, Board President, was absent with an excused absence. District staff Robert Russell, General Manager, Anne Paige, Finance Manager, and Patrick Martin, Operations Manager, were present. Rosemary Larson, legal counsel, was also present.

APPROVAL OF AGENDA

Commissioner O’Byrne made a motion to approve the agenda as presented. Commissioner Martin seconded the motion, which passed unanimously.

CONSENT AGENDA

Approval of Minutes – Regular Board Meeting of January 8, 2020

Approval of Manager Contracts for 2020 – General Manager, Finance Manager and Operations Manager

Approval of Final Acceptance of DEA – Aldea 8 at Newcastle Commons

Commissioner O’Byrne made a motion to approve the consent agenda. Commissioner Martin seconded the motion, which passed unanimously.

CITIZENS’ COMMENTS AND CONCERNS

There were no citizen comments.

ATTORNEY'S COMMENTS

Ms. Larson provided general information on the status of the lawsuit addressing a city's authority to impose a utility tax on water-sewer district revenues. Ms. Larson also provided information on the status of the lawsuit, in which the District is a defendant, relating to King County's authority to impose a charge for a district's use of the right-of-way for utility purposes.

ENGINEER'S COMMENTS

Mr. Martin provided the Board with the PACE Engineering Projects Status Report.

APPROVAL OF VOUCHERS

The Board approved the Water/Sewer Maintenance Fund – Accounts Payable - Voucher Nos. 1506 to 1524 in the amount of \$294,665.59.

The Board approved the Water/Sewer Maintenance Fund – Payroll in the amount of \$22,600.00.

The Board approved Water/Sewer Maintenance Fund – EFT in the amount of \$25,847.39.

FINANCE MANAGER'S COMMENTS

No report.

OPERATIONS MANAGER'S COMMENTS

Mr. Martin provided information regarding the District's proposed Carport Improvement project, which will increase the carport facility to five bays.

Mr. Martin informed the Board that in connection with the State's I-405 project, WSDOT has requested permission to enter District easements near the project to take soil samples and perform related tests. The District is obtaining further information from WSDOT on the request.

Mr. Martin informed the Board that the District has received very positive feedback from a customer regarding a District employee, Mr. Steven Moye. Mr. Moye assisted the customer in

a manner above and beyond his required job duties. Mr. Martin requested that the Board formally recognize Mr. Moyer's exemplary job performance. The Board thanked Mr. Moyer for his service, and by consensus the Board gave formal Notice of Recognition to Mr. Moyer.

GENERAL MANAGER'S COMMENTS

No report.

COMMISSIONERS' COMMENTS

Commissioner O'Byrne reported that she attended the Commissioners' Workshop on January 18, 2020, and it was very informative.

Commissioner Martin reported that there was not an SPU Operating Board meeting in January 2020.

OTHER DISTRICT BUSINESS

None.

ADDITIONAL CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

As there was no further business or persons to be heard, the meeting concluded at 5:46 p.m.

BOARD OF COMMISSIONERS

Douglas Kunkel, Commissioner



Pam Martin, Commissioner



Suzi O'Byrne, Commissioner