

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF COAL CREEK UTILITY DISTRICT
OF KING COUNTY, WASHINGTON**

Held on August 24, 2016

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held at the District Office, 6801 – 132nd Place SE, Newcastle, Washington, on August 24, 2016. Commissioner Kunkel, Board President, called the meeting to order at 5:01 p.m. Commissioner Ric Anderson, Board Vice President, and Commissioner Pamela Martin, Board Secretary, were present. District Staff Patrick Martin, Operations Manager, and Tish Hunter, Finance Manager, were present. Rosemary Larson, General Counsel, was also present.

APPROVAL OF AGENDA

Commissioner Martin made the motion to approve the agenda as presented. Commissioner Anderson seconded the motion, which carried unanimously.

CONSENT AGENDA

Approval of minutes – Regular Board Meeting of August 10, 2016

Resolution No. 1837 – Vehicle Purchase

Commissioner Anderson made a motion to approve the consent agenda. Commissioner Martin seconded the motion, which carried unanimously.

CITIZENS' COMMENTS / CONCERNS

There were no comments from the citizen in attendance.

ATTORNEY'S COMMENTS

There was no attorney's report.

ENGINEER'S COMMENTS

There was no engineer's report. In response to an inquiry from the Commissioners, Mr. Martin reported on the status of the District's 440 Reservoir Project and indicated that the facilities are expected to be back on line after Labor Day.

APPROVAL OF VOUCHERS

The Board approved for payment Water/Sewer Maintenance Fund Voucher No. 1061 in the amount of \$245,517.94.

The Board approved for payment Water/Sewer Maintenance Fund – Direct Deposit/Payroll in the amount of \$13,100.00.

FINANCE MANAGER'S COMMENTS

The Finance Manager had no comments.

OPERATIONS MANAGER'S COMMENTS

Mr. Martin reported the District received bid materials from Ferguson Waterworks regarding the cost of Sensus meters for a potential water meter replacement project, and distributed copies of the bid materials. Mr. Martin reported that there is only a slight discount in price for large purchases, such as purchases of more than 500 meters. Based on the District's other work load and the cost of this potential purchase, District staff is recommending that the District postpone considering this purchase until 2017. The District could continue to purchase meters in limited quantities on an as-needed basis for the remainder of 2016. Further, District staff could remain in contact with Ferguson Waterworks and inform the Board if Ferguson indicates that a price increase is expected in 2017. Following discussion, the consensus of the Board was to revisit the purchase of a large quantity of meters for the meter replacement project in early 2017.

Mr. Martin reported on the status of the City of Newcastle Storm Project, which involves re-routing storm water lines located in and near the China Creek development. The City has contacted District staff regarding the District's potential participation in the City's Project, as the Project will help to protect the District's lines. The City does not have cost estimates yet for the District's participation in the Project. When the City provides cost information, District staff will report further to the Board, and may present a draft participation agreement for the Board's consideration.

GENERAL MANAGER'S COMMENTS

There was no General Manager's report.

COMMISSIONERS' COMMENTS

Commissioner Anderson reported on his attendance at a recent State Association Conference and Training Committee meeting. The February 4, 2017 workshop was discussed. The Association is asking for volunteers to assist at the registration desk at the Fall Conference. Commissioner Martin may volunteer.

Commissioner Anderson reported on his attendance at the recent Technology Committee meeting. At the meeting, two PACE engineers provided a presentation on the evolution of GIS and its current abilities and uses. He also reported on his attendance at a recent State Association Board meeting.

Commissioner Martin reported on her attendance at the recent State Association Executive Committee meeting. She reported on the Committee's discussions related to preparation of the State Association's budget. The District's dues may be increased by approximately \$2000.

ADDITIONAL CITIZEN'S COMMENTS

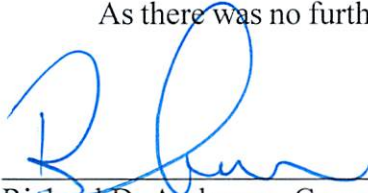
There were no comments from the citizen in attendance.

EXECUTIVE SESSION – POTENTIAL LITIGATION (RCW 42.30.110(1)(i))

General Counsel Larson advised that the Board would conduct an executive session pursuant to RCW 42.30.110 (1) (i) to discuss with counsel potential litigation, including legal risks, related to a personnel matter. Before convening the executive session at 5:40 p.m., Commissioner Kunkel advised the executive session would conclude at approximately 5:55 p.m. The Commissioners, Mr. Martin, Ms. Hunter, and Ms. Larson then attended the executive session. At 5:52 p.m., the executive session concluded and open public meeting reconvened. No action was taken.

OTHER DISTRICT BUSINESS

As there was no further business or persons to be heard, the meeting concluded at 5:53 p.m.



Richard D. Anderson, Commissioner



Douglas C. Kunkel, Commissioner

Pamela A. Martin, Commissioner