

**MINUTES OF REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
COAL CREEK UTILITY DISTRICT
OF KING COUNTY, WASHINGTON**

Held July 9, 2014

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held at the District Office, 6801 – 132nd Place SE, Newcastle, Washington, on July 9, 2014. Commissioner Anderson called the meeting to order at 5:00 p.m. Commissioners Kunkel and Martin were present. District Staff Robert Russell, Todd Hynek and Patty Shank were present. John Milne, General Counsel, was also present.

CONSENT AGENDA

Approval of minutes - regular Board meeting of June 25, 2014.

Declaration of Emergency - Resolution No. 1795.

Varney Plat - Water and Sewer Developer Extension Agreement - execution.

Martin made the motion to approve the consent agenda. Kunkel seconded the motion, which carried unanimously.

CITIZENS' COMMENTS AND CONCERNS

There were no comments from the citizens in attendance.

TRAVEL AND MEALS POLICY

District Staff presented a resolution addressing conference attendance, travel expense reimbursement, and District vehicle use policies which had been discussed at prior District Board meetings. Russell advised the draft resolution had been revised to include a per diem reimbursement policy using the current GSA approved rates. Following discussion, Martin made the motion to approve the updated policies by the adoption of Resolution No. 1796. Kunkel seconded the motion, which carried unanimously.

OPERATIONS MANAGER'S COMMENTS

Hynek reported on the status of the 1060 Reservoir electrical work.

Hynek reported on a retrofit study of the District's master meters between the District and the City of Bellevue water system. It appears certain magnetic meters were failing and now needed to be replaced. District will work with Bellevue City Staff on that project and keep the Board further advised.

GENERAL MANAGER'S COMMENTS

Russell reported on the District's participation in the retrospective rating group for workers compensation claims. He advised the District had received a refund of \$5,379.91 due to an additional assessment imposed on July 1, 2013 that was no longer necessary.

COMMISSIONERS' COMMENTS

Martin provided District Staff with additional information from the AWWA Conference for their consideration.

Martin commended District Staff on the water quality report, which was recently mailed to all District customers because it was very professional and informative.

Martin advised she planned to attend the next Seattle Public Utilities Operating Board meeting and would report back to the Board.

Anderson advised he planned to attend the next State Association Government Relations Committee meeting.

ADDITIONAL CITIZENS' COMMENTS AND CONCERNS

There were no comments from the citizens in attendance.

SALE OF REAL PROPERTY-EXECUTIVE SESSION-RCW 42.30.110(1)(c)

Russell requested an Executive Session to discuss the possible sale of the District's former operations center to the City of Newcastle. Following discussion, Martin so moved on

that basis. Kunkel seconded the motion, which carried unanimously. Before convening the Executive Session at 5:45 p.m., Anderson advised the Executive Session would be concluded at approximately 6:30 p.m. The Commissioners, Russell, Hynek, Nelson and Andrew Maron, Special Counsel, then attended the Executive Session and Milne left the meeting. At 6:30 p.m., the Executive Session was extended until 6:45 p.m., which was publically announced. At 6:45 p.m., the Executive Session was concluded and open public meeting was reconvened.

APPROVAL OF VOUCHERS

The Board approved for payment Water/Sewer Maintenance Fund Voucher Nos. 042865 through 042909 in the amount of \$361,584.91.

The Board approved for payment Water/Sewer Maintenance Fund Voucher Nos. 010301A through 010323 in the amount of \$112,692.95.

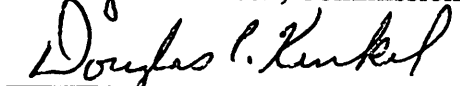
The Board approved for payment Water/Sewer Maintenance Fund Voucher Nos. 010324 through 010336 in the amount of \$13,250.00.

OTHER DISTRICT BUSINESS

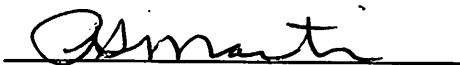
As there was no further business or persons to be heard, the meeting was concluded at 6:50 p.m.



Richard D. Anderson, Commissioner



Douglas C. Kunkel, Commissioner



Pamela A. Martin, Commissioner