

**MINUTES OF REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
COAL CREEK UTILITY DISTRICT  
OF KING COUNTY, WASHINGTON**

**Held April 23, 2014**

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held at the District Office, 6801 – 132<sup>nd</sup> Place SE, Newcastle, Washington, on March 26, 2014. Commissioner Anderson called the meeting to order at 5:00 p.m. Commissioners Kunkel and Martin were present. District Staff Robert Russell, Todd Hynek and Pam Nelson were present.

**CONSENT AGENDA**

Approval of minutes – regular Board meeting of March 26, 2014

Approval of minutes – special Board meeting of April 15, 2014

Kunkel made a motion to approve the consent agenda. Martin seconded the motion, which carried unanimously.

**CITIZENS' COMMENTS AND CONCERNS**

There were no comments from the citizens in attendance.

**OFFICE MANAGER'S COMMENTS**

There were none.

**OPERATIONS MANAGER'S COMMENTS**

Hynek advised the District's sewer inspection camera was being used to inspect a 500-foot line when it became stuck. The camera was damaged in the efforts to free it from the sewer. Hynek then sent it to Oregon (the seller's location) for repair but it needed some internal electronic parts that were only available at the manufacturing facility in New Jersey. The camera will be out for repair for several weeks, but the District can borrow one from another district if one is needed during that time.

## **GENERAL MANAGER'S COMMENTS**

Russell advised that the Washington State Department of Health, by letter dated April 16, 2014, had approved the District's water system plan (WSP) as included in the District's combined water-sewer comprehensive plan. An approved update of the WSP will be required on or before April 16, 2020.

## **COMMISSIONERS' COMMENTS**

Martin reported on her attendance at the State Association Spring conference. Martin spoke with several vendors at the conference and brought back some materials to share with District staff.

Martin reported on her attendance at a State Association Strategic Planning Committee meeting and provided a questionnaire for Association members to solicit feedback on whether the State Association is of value to them.

Martin reported on her attendance at the Public Works Board Construction Loan Program meeting.

Anderson also reported on his attendance at the State Association Spring conference and the conference in training.

Kunkel had no comments.

## **ADDITIONAL CITIZENS' COMMENTS AND CONCERNS**

There were comments from the citizens in attendance.

## **APPROVAL OF VOUCHERS**

The Board approved for payment Water/Sewer Maintenance Fund Voucher No. 042693 through 042715 in the amount of \$20,845.31.

**EXECUTIVE SESSION - SALE OF REAL PROPERTY**

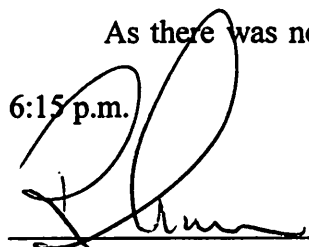
Russell requested an Executive Session pursuant to RCW 42.30.110(1)(c) to discuss the possible sale of District real estate. Following discussion, Kunkel so moved on that basis. Martin seconded the motion, which carried unanimously. Before convening the Executive Session at 5:30 p.m., Anderson advised the Executive Session would be concluded at approximately 6:00 p.m. The Commissioners, Russell, Hynek and Nelson then attended the Executive Session. At 6:00 p.m., the Executive Session was extended until 6:10 p.m., which was publicly announced. At 6:10 p.m., the Executive Session was concluded and open public meeting was reconvened.

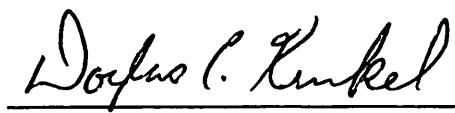
Following discussion, the Board authorized and directed the General Manager to contact the District's special counsel, Andy Maron, regarding how to move forward with the possible sale of the District's former operations center to the City of Newcastle.

**OTHER DISTRICT BUSINESS**

As there was no further business or persons to be heard, the meeting was concluded at

6:15 p.m.

  
Richard D. Anderson, Commissioner

  
Douglas C. Kunkel, Commissioner

  
Pamela A. Martin, Commissioner