

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF COAL CREEK UTILITY DISTRICT  
OF KING COUNTY, WASHINGTON**

**Held on March 23, 2016**

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held at the District Office, 6801 – 132<sup>nd</sup> Place SE, Newcastle, Washington, on March 23, 2016. Commissioner Kunkel called the meeting to order at 5:00 p.m. Commissioners Anderson and Martin were present. District Staff Robert Russell and Todd Hynek were present. John Milne, General Counsel, was also present.

**APPROVAL OF AGENDA**

Anderson made the motion to approve the agenda as presented. Martin seconded the motion, which carried unanimously.

**CONSENT AGENDA**

Approval of minutes – Regular Board Meeting of March 9, 2016.

Martin made a motion to approve the consent agenda. Anderson seconded the motion, which carried unanimously.

**CITIZENS' COMMENTS / CONCERNS**

There were no comments from the citizens in attendance.

**AEGIS CONNECTION CHARGE REQUEST**

Russell advised that a developer, Aegis Living, had previously paid District connection charges applicable to the Aegis project under protest and had requested the District review its connection and facility fees. Aegis had recently contacted the District inquiring whether the District's fees had been reviewed. Because a District connection charge update study has been

prepared, and the District's connection fees and charges have been revised, staff will now provide that information to Aegis.

**ATTORNEY'S COMMENTS**

There were none.

**APPROVAL OF VOUCHERS**

The Board approved for payment Water/Sewer Maintenance Fund Voucher Nos. 044298 through 044322 in the amount of \$73,735.41.

The Board approved for payment Capital Improvement Fund Voucher Nos. 044323 through 044324 in the amount of \$78,999.99.

**OPERATIONS MANAGER'S COMMENTS**

Hynek reported that District employee Tish Hunter had passed the accounting class she was taking which the Board had previously authorized. He also advised she would now take a government accounting class.

Hynek reported the 440 Reservoir had been emptied to prepare for the interior recoating project and the 440 water system is now running off a pump station.

Hynek requested the Board approve the water and sewer extension designs for the Hazelwood Ridge developer extension project. Following discussion, Martin made the motion to approve the Project's water and sewer extension designs. Anderson seconded the motion, which carried unanimously.

Hynek reported that District employees Patrick Martin and Tish Hunter would be attending District Board meetings in May and June, 2016, to better understand Board meeting procedures and District business considered by the Board of Commissioners.

## **GENERAL MANAGER'S COMMENTS**

Russell recommended the April 13, 2016, regular Board meeting be cancelled due to a conflict with the State Association Spring Conference. Following discussion, the Board determined to cancel that meeting due to the conflict.

## **COMMISSIONERS' COMMENTS**

Martin reported on her attendance at the most recent State Association Conference and Training committee meeting.

Martin reported on her attendance at the most recent State Association Section IV meeting.

Martin reported she planned to attend the Risk Management Pool Spring Membership meeting on March 25, 2016, and will report back to the Board.

Martin reported she planned to attend the State Association Board of Directors meeting on March 28, 2016, and will report back to the Board.

Anderson reported on his attendance at the most recent State Association Conference and Training committee meeting.

Anderson reported on his attendance at the most recent State Association Technology committee meeting.

Kunkel and the other commissioners commended Hunter for her achievement in the accounting class she recently completed.

## **ADDITIONAL CITIZENS' COMMENTS**

There were no comments from the citizens in attendance.

## **EXECUTIVE SESSION – RCW 42.30.110(1)(i)**

Russell requested an executive session pursuant to RCW 42.30.110(1)(i) to discuss issues relating to the Aegis connection charge request. Following discussion, Anderson so moved on that basis. Martin seconded the motion, which carried unanimously. Before convening the executive session at 5:30 p.m., Kunkel advised the executive session would conclude at approximately 5:45 p.m. The Commissioners, Russell, Hynek and Milne then attended the executive session. At 5:45 p.m., the executive session concluded.

**OTHER DISTRICT BUSINESS**

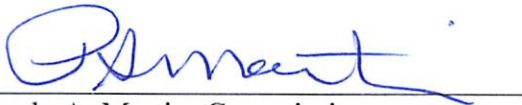
As there was no further business or persons to be heard, the meeting concluded at 5:47 p.m.



Richard D. Anderson, Commissioner



Douglas C. Kunkel, Commissioner



Pamela A. Martin, Commissioner