

**MINUTES OF REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
COAL CREEK UTILITY DISTRICT  
OF KING COUNTY, WASHINGTON**

**Held August 12, 2015**

A regular meeting of the Board of Commissioners of Coal Creek Utility District was held at the District Office, 6801 – 132<sup>nd</sup> Place SE, Newcastle, Washington, on August 12, 2015. Commissioner Martin called the meeting to order at 5:00 p.m. Commissioners Anderson and Kunkel were present. District Staff Todd Hynek was present.

**CONSENT AGENDA**

Approval of Minutes – Regular Board Meeting of July 22, 2015.

DEA Approval – Eden Ridge

Kunkel made the motion to approve the consent agenda. Anderson seconded the motion, which carried unanimously.

**CITIZENS' COMMENTS AND CONCERNS**

There were no comments from the citizens in attendance.

**S & P RATING**

Hynek reported Standard & Poor's Services had affirmed the District's 'AA' long-term rating and the S&P Report dated July 27, 2015, also stated the District's future financial outlook was stable.

**SPECIAL CONNECTION INSTALLMENT PAYMENT AGREEMENT**

Hynek reported that currently the District's special connection charge installment payment agreement called for the president of the Board to sign the agreement. Based on recent

discussion with the District's attorney and General Manager, Hynek recommended changing the agreement to authorize District staff to sign future agreements.

Following discussion, Kunkel made the motion to authorize the General Manager, or the General Manager's designee, to sign special connection installment payment agreements on behalf of the District. Anderson seconded the motion, which carried unanimously.

### **OPERATIONS MANAGER'S COMMENTS**

Hynek reported that the Employee Recognition Luncheon in honor of former District employee William Kodad scheduled for August 13, 2015, had been designated a Special Board Meeting with an agenda posted to the website and a notice attached to the front door of the District office.

Hynek reported that Seattle Public Utilities (SPU), the District's wholesale water purveyor, had moved to stage 2 (voluntary) of SPU's water shortage contingency plan and is asking customers to voluntarily reduce water use by 10%. Martin and Anderson commented on the difficulty customers might have keeping plants alive with limited watering and how to better inform them on proper watering techniques.

Hynek recommended the September 23, 2015, regular Board meeting be cancelled due to the WASWD Fall Conference taking place on that date. Martin and Anderson are going to be in attendance at the conference and agreed the meeting should be cancelled. Kunkel concurred and it was unanimously agreed to cancel the Board meeting.

### **COMMISSIONERS' COMMENTS**

Anderson reported on his attendance at the most recent Emergency Preparedness workshop meeting. The meeting focused on earthquake preparedness for the water and sewer industry.

Martin reported she had attended a meeting of the SPU Operating Board Thursday, August 6, 2015, which addressed conservation efforts associated with the water shortage contingency plan. Because of the very low rainfall and lack of a snowpack, the Chester Morse reservoir level has become dangerously low causing SPU to prepare the rarely used pumps that would be able to retrieve dead water storage located in lower levels of the reservoir. Martin mentioned that several good resources are available for conservation information including the website: [www.savingwater.org](http://www.savingwater.org)

### **APPROVAL OF VOUCHERS**

The Board approved for payment Water/Sewer Maintenance Fund Voucher No. 043770 through 043813 in the amount of \$249,406.39. (AP)

The Board approved for payment Capital Improvement Fund Voucher No. 043814 in the amount of \$4,722.22. (AP)

The Board approved for payment Water/Sewer Maintenance Fund Voucher No. 010755 through 010778 in the amount of \$104,696.56. (Payroll)

The Board approved for payment Water/Sewer Maintenance Fund Voucher No. 010779 through 010790 in the amount of \$11,850.00. (Payroll)

### **ADDITIONAL CITIZENS COMMENTS**

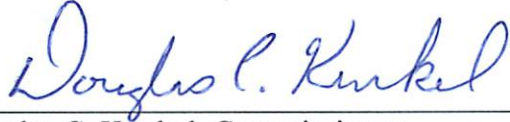
Gordon Bisset questioned how SPU would be able to quantify whether people were able to conserve 10% and how fines would work if the contingency plan reached the Mandatory level. It was explained that basing fines off of past consumption would be very difficult and in the past fines were based on over-irrigating.

**OTHER DISTRICT BUSINESS**

As there was no further business or persons to be heard, the meeting concluded at 5:45 p.m.

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Richard D. Anderson, Commissioner



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Douglas C. Kunkel, Commissioner



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Pamela A. Martin, Commissioner